

The PBA Technology, Cybersecurity & Data Privacy
Committee and Solo & Small Firm Section present a

Lunch & Learn

Securing Microsoft 365 and Using Copilot Responsibly in Your Firm

Friday, October 30, 2026 | Noon - 1 p.m.

Via Zoom | No Cost; No CLE

Register Here

After registering, you will receive a confirmation email containing information about joining the meeting.

Firms are licensing Copilot and turning it on without always understanding what it can reach. Copilot sees whatever the signed-in user can already see, so an oversharing problem that sat quietly in SharePoint for years becomes something Copilot will summarize for anyone who asks.

This one-hour session walks through where the technical risk sits and what a firm can check before and after enabling Copilot. It covers the permissions and oversharing problem, what sensitivity labels can and cannot do, the identity basics every account touching client data should have and how AI activity surfaces in eDiscovery. Attendees leave with a short checklist a firm administrator can run without hiring anyone.

Speakers:

- **Derek Morgan, Principal Consultant at Cloud Harbor Consulting**
- **Jennifer Ellis, Esq.**



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